

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 10th February, 2016 at 1.00 pm

MEMBERSHIP

Councillors

J Blake (Chair)	A Carter	S Golton
D Coupar		
M Dobson		
R Lewis		
J Lewis		
L Mulherin		
M Rafique		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 20th January 2016.</p> <p><u>EMPLOYMENT, ENTERPRISE AND OPPORTUNITY</u></p>	1 - 6
6			<p>THE APPRENTICESHIP LEVY</p> <p>To consider the joint report of the Director of Children's Services and the Deputy Chief Executive which seeks to provide further information on the policy changes and recently announced funding mechanisms for apprenticeships, in particular, the Apprenticeship Levy to be introduced from April 2017.</p> <p><u>RESOURCES AND STRATEGY</u></p>	7 - 16
7			<p>FINANCIAL HEALTH MONITORING 2015/16 - MONTH 9</p> <p>To consider the report of the Deputy Chief Executive on the Council's projected financial health position after nine months of the 2015/16 financial year.</p>	17 - 42

Item No K=Key Decision	Ward	Item Not Open		Page No
8			<p>BEST COUNCIL PLAN 2016-2017 PROPOSALS</p> <p>To consider the report of the Deputy Chief Executive presenting the Best Council Plan 2016/17 for the purposes of Executive Board's consideration and approval that it be recommended for adoption by Council on 24th February 2016.</p> <p><u>REGENERATION, TRANSPORT AND PLANNING</u></p>	43 - 78
9 K	Cross Gates and Whinmoor; Harewood; Temple Newsam	10.4(3) (Appendix 2 only)	<p>POTENTIAL INVESTMENT IN THE EAST LEEDS ORBITAL ROAD</p> <p>To consider the report of the Director of City Development presenting initial details of the Council's efforts to source funding for the East Leeds Orbital Road and an emerging proposal for private sector funding for its construction.</p> <p>Please Note: Appendix 2 of the report is regarded as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)</p>	79 - 106
10 K	City and Hunslet	10.4(3) (Appendix 3 only)	<p>VICTORIA GATE PUBLIC REALM IMPROVEMENTS</p> <p>To consider the report of the Director of City Development seeking approval of the Design and Cost Report for the capital contribution to highways improvements around the Victoria Gate development</p> <p>Please Note: Appendix 3 of the report is regarded as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)</p>	107 - 134

Item No K=Key Decision	Ward	Item Not Open		Page No
11 K	City and Hunslet		<p>BRIDGEWATER PLACE WIND AMELIORATION SCHEME - DEVELOPMENT AGREEMENT</p> <p>To consider the report of the Director of City Development which seeks approval from the Executive Board to conclude and enter into the Development Agreement with the Developers of Bridgewater Place.</p> <p><u>HEALTH, WELLBEING AND ADULTS</u></p>	135 - 198
12			<p>THE LEEDS HEALTH AND WELLBEING STRATEGY 2016-2021</p> <p>To consider the joint report of the Director of Public Health; the Director of Adult Social Services and the Director of Children's Services which sets out proposals for the Leeds Health and Wellbeing Strategy 2016-21 for consideration and comment, prior to the publication of a final strategy in Spring 2016</p>	199 - 236
13			<p>LIVING BETTER LIVES IN LEEDS - THE ANNUAL REPORT OF ADULT SOCIAL CARE IN LEEDS 2015/16</p> <p>To consider the report of the Director of Adult Social Services which provides an introduction to the 2015/16 Local Account of Adult Social Care Services for the citizens of Leeds. The report provides information on the responsibilities placed upon Councils and the Local Account's contribution towards enhancing local accountability to the public and a tool to support sector led service improvement. Additionally, the report provides a summary of the main areas of achievement of Adult Social Care and indicates areas of service identified as requiring further development to sustain or improve performance.</p>	237 - 282

Item No K=Key Decision	Ward	Item Not Open		Page No
14 K			<p>CHARGING FOR NON-RESIDENTIAL ADULT SOCIAL CARE SERVICES</p> <p>To consider the report of the Director of Adult Social Services presenting the reasons for the review of charging for non-residential adult social care services, providing details of the consultation process and the outcomes arising from it, setting out the implications arising from the proposals for service users and for the Council's income, and also making recommendations for changes to charging for non-residential adult social care services.</p> <p><u>CHILDREN AND FAMILIES</u></p>	283 - 326
15 K	Headingley; Hyde Park and Woodhouse		<p>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES IN HYDE PARK/HEADINGLEY</p> <p>To consider the report of the Director of Children's Services on proposals brought forward to meet the local authority's duty to ensure sufficiency of school places. Specifically, the report describes the outcome of consultation on proposals to expand Brudenell Primary School and seeks permission to publish a statutory notice in respect of those proposals.</p>	327 - 340

Item No K=Key Decision	Ward	Item Not Open		Page No
16 K	Cross Gates and Whinmoor		<p>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PROVISION IN THE SWARCLIFFE / WHINMOOR PLANNING AREA</p> <p>To consider the report of the Director of Children's Services which details proposals brought forward to meet the local authority's duty to ensure sufficiency of school places. Specifically, this report describes proposals to increase places at Fieldhead Carr Primary School from September 2018, summarises the outcome of a consultation from 7th January 2015 to 4th February 2015 and seeks permission to publish a statutory notice in respect of these proposals. In addition, the report also makes reference to the consultation that took place on a proposal at Grimes Dyke Primary School, also within the Swarcliffe / Whinmoor planning area during June 2015, and explains the reasons why Fieldhead Carr Primary is being recommended as the preferred option at this stage.</p>	341 - 352
17 K			<p>DETERMINATION OF SCHOOL ADMISSION ARRANGEMENTS 2017</p> <p>To consider the report of the Director of Children's Services which seeks approval of the local authority admissions policy and admissions arrangements for entry to school in 2017. The report describes changes to the Leeds Admissions policy and seeks Executive Board approval for the policy and the co-ordination arrangements.</p>	353 - 362

Item No K=Key Decision	Ward	Item Not Open		Page No
18 K			<p data-bbox="676 327 906 360"><u>COMMUNITIES</u></p> <p data-bbox="676 432 1334 499">EFFECTIVE HOUSING MANAGEMENT AND LETTINGS FRAMEWORK</p> <p data-bbox="676 544 1406 1160">To consider the report of the Director of Environment and Housing setting out the changes arising from the Housing and Planning Bill, and the potential impact on the council's Tenancy Strategy, housing management and lettings framework. The report sets out proposals for consultation on changes to the council's lettings framework, including the development of a tenant transfer list, a review the lettings policy and a new approach to community lettings policies and seeks approval to commence that consultation. Additionally, the report includes an update on progress made with the harmonisation of tenancy management and support policies and procedures, which put a greater focus on the more intensive tenancy management and support to tenants, particularly at the start of the tenancy.</p>	363 - 390
19 K			<p data-bbox="676 1267 1390 1335">DESIGN AND COST REPORT FOR PROPOSED HOUSING ICT SOLUTIONS</p> <p data-bbox="676 1379 1390 1671">To consider the report of the Director of Environment and Housing seeking approval for investment in replacement housing IT systems, including implementing interim arrangements, at a capital cost of £5.5m. The report details how the project will address the risks arising from the current outdated systems and will secure a range of cashable and non-cashable benefits.</p>	391 - 408

Item No K=Key Decision	Ward	Item Not Open		Page No
20			<p>COMMUNITY ASSET TRANSFER OF OLD COCKBURN SPORTS HALL TO HAMARA HEALTHY LIVING CENTRE</p> <p>To consider the joint report of the Director City Development and the Assistant Chief Executive (Citizens and Communities) which looks to approve a 25 year peppercorn lease for Old Cockburn Sports Hall to Hamara Healthy Living Centre in line with the Community Asset Transfer policy and also to approve revenue grant support of £55,000 to be paid in instalments over the first three years.</p> <p><u>ENVIRONMENTAL PROTECTION AND COMMUNITY SAFETY</u></p>	409 - 424
21 K	Burmantofts and Richmond Hill; City and Hunslet; Gipton and Harehills	10.4(3) (Appendix 1 only)	<p>DEVELOPMENT OF A DISTRICT HEATING NETWORK</p> <p>To consider the report of the Director of Environment and Housing on the benefits of implementing the first phase of the district heating network, which will deliver heat from the Recycling and Energy Recovery Facility (RERF) to the city centre and to council owned multi-storey blocks in the Lincoln Green, Saxton Gardens and Ebor Gardens areas of the city.</p> <p>Please Note: Appendix 1 of the report is regarded as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)</p>	425 - 442

Item No K=Key Decision	Ward	Item Not Open		Page No
22			<p><u>ECONOMY AND CULTURE</u></p> <p>REVENUE BUDGET PROPOSALS AND CAPITAL PROGRAMME</p> <p>a) <u>Leeds City Council Revenue Budget and Council Tax 2016/2017</u> To consider the report of the Deputy Chief Executive on the proposals for the City Council's Revenue Budget for 2016/2017 and the Leeds element of the Council Tax to be levied in 2016/2017.</p> <p>b) <u>Capital Programme Update 2016 – 2019</u> To consider the report of the Deputy Chief Executive on the Capital Programme for the period 2016-2019.</p> <p>c) <u>Treasury Management Strategy 2016/2017</u> To consider the report of the Deputy Chief Executive on the Treasury Management Policy and Strategy for 2016/2017.</p>	443 - 772
23			<p>COMMEMORATING THE FIRST WORLD WAR: SOMME 2016</p> <p>To consider the report of the Director of City Development which looks to recognise and promote the commemoration of the Battle of the Somme, together with the involvement of the Leeds Pals, whilst also highlighting the planned programme of activity in the city.</p>	773 - 784

Item No K=Key Decision	Ward	Item Not Open		Page No
------------------------------	------	---------------	--	---------

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.